Date: Arrival time: Port: Voyage:

**Caution:** The Master shall report to the relevant Authorities and Company any hazardous occurrence affecting the safety of the ship and situations that may lead to pollution

2 Hours Prior

|  |  |
| --- | --- |
| ✔ | Time |
| 1. 2 hours notice from Bridge received⬜ |  |
| 1. Clocks synchronized⬜ |  |
| 1. Scrubber :……………………………………………………………………………….RUNNING⬜ STOP⬜ |  |

1 Hour Prior

|  |  |
| --- | --- |
| ✔ | Time |
| 1. 1 hour notice from Bridge received⬜ |  |
| 1. Talk-back &all Engine Room communications tested⬜ |  |
| 1. Pre-start checks on all non-running DD.GG. carried out⬜ |  |
| 1. Alternators required for arrival started &put on load⬜ |  |
| 1. Pool filling valve closed and pump off⬜ |  |
| 1. Starting air compressors checked⬜ |  |
| 1. Select PMS in maneuver mode done⬜ |  |

½ Hour Prior

|  |  |
| --- | --- |
| ✔ | Time |
| 1. ½ hour notice from Bridge received⬜ |  |
| 1. Fresh water generator shut down⬜ |  |
| 1. All designated WTDs closed⬜ |  |
| 1. Oily water separator shut down⬜ |  |
| * 1. Overboard valve shut &locked⬜ |  |
| 1. Sewage treatment plant is pumped out checked⬜ |  |
| * 1. Overboard valve shut &locked⬜ |  |
| 1. Power available for deck machinery &shell doors checked⬜ |  |
| 1. Bow thrusters checked⬜ |  |

At Standby

|  |  |
| --- | --- |
| ✔ | Time |
| 1. Prior to transfer control from the Bridge, CPP levers for Engine telegraph &sub-telegraph are in line checked⬜ |  |
| 1. “CONDITION RED” enforced by the Bridge confirmed to Bridge⬜ |  |
| * 1. “CONDITION RED” sign posted⬜ |  |
| 1. Bow thrusters servo pumps on and thrusters ready to start⬜ |  |
| 1. Stabilizers housed &latched⬜ |  |
| **Note:** If required for port entry, check this item later when their use is no more required |  |
| 1. All Engine Room logbook entries are up-to-date checked⬜ |  |
| 1. Oil Record Book is up-to-date checked⬜ |  |
| 1. Completion of this checklist recorded in the logbook done⬜ |  |

**Note:** During standby, Engineer officer to carry out continuous machinery space rounds

Comments:

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EOOW: ........................................... Chief Engineer: ......................................